



HIPAA Security Compliance Schedule	MONTH												
	1	2	3	4	5	6	7	8	9	10	11	12	13+
Appoint Security Official	█												
Conduct HIPAA Security Kick-off Meeting/Training	█												
Complete HIPAA Security Assessment - Policy, Procedure, Practice Gap Analysis	█												
Implement Preliminary Remediation Plan - Block Critical Threats	█												
Complete HIPAA Risk Analysis - Inventory EPHI, Systems and Infrastructure - Assess Risk Tolerance, Etc.	█	█	█										
Establish HIPAA Security Management Strategy - Security Plan Development, - Responsibility Assignment, - Resource Allocation; Contingency Plan; - Disaster Recovery, Plan; IS Back-up Plan; - Emergency Operating Plan; - Physical Security (Records, Facility Access); Etc.			█	█	█	█	█	█					
Develop/Implement HIPAA Security Policies - Access Control; Record Transcription; - Personnel Security; Workstation Use; - Device/Media Controls; Fax; E-mail; - Acceptable Use, Wireless, Workforce Security; - Visitor Security; Sanctions, Etc.				█	█	█	█	█					
Conduct HIPAA Security Training - Clinical, Management, IT staff					█	█	█	█	█	█	█	█	█
Complete HIPAA Remediation Plan					█	█	█	█	█	█	█	█	█
Compile HIPAA Security Compliance Manual - Risk Analysis, Security Management Strategy - Policies and Procedures, Security Evaluation Plan, Etc.							█	█	█	█	█	█	█
Conduct Ongoing HIPAA Security Evaluation - Periodic Risk Analysis, Audit of Reporting, - P&P Compliance, Etc.										█	█	█	█